

Ref	Source	Meeting Date	Subject	Lead	Action	Proposed Completion Date	Status	Ongoing	Close
865	NHS 24 Board	19.12.24	Review of NHS 24 Strategy	Ms Stephanie Phillips	The Board undertakes a review of the Strategy against progress of the CDP.	30 October 2025	Complete. Propose closure. Board Workshop session took place on 25 September 2025.		✓
866	NHS 24 Board	19.12.24	Corporate Performance Report	Board Secretariat	Digital Contacts Session to be added to the Board Workshop Workplan.	29 January 2026	Ongoing. Included on Board Workshop Workplan for January 2026 Workshop session (post DTP implementation).	✓	
874	NHS 24 Board	19.06.25	Joint Collaboration Board	Dr Hepburn/Ms Phillips	Review governance to determine any additional requirements.	30 October 2025	Ongoing. The PiD has been received from Scottish Government and a SAS/NHS24 PiD to deliver the strategic objectives set out drafted. Consideration will be given to the future governance requirements following finalisation of the SAS/NHS24 PiD.	✓	
875	NHS 24 Board	28.08.25	Procurement Strategy - Key Performance Indicators	Mr Damien Snedden	Discuss with Procurement Team inclusion of KPI measurements against achievement in the annual review of the Procurement Strategy.	30 October 2025	Complete. Propose closure. Discussions underway with Procurement in respect of inclusion of KPI measurements.		✓
876	NHS 24 Board	28.08.25	Duty of Candour Annual Report	Mr Patrick Rafferty	Review wording of closing statement on Duty of Candour Report prior to SG Submission and publication.	30 October 2025	Complete. Propose closure. Narrative updated.		✓
877	NHS 24 Board	28.08.25	Patient Experience and User Feedback Annual Report	Mr Patrick Rafferty	Report to be updated and presented to CGC in November, prior to approval at December Board meeting.	18 December 2025	Ongoing. Report included on CGC Workplan for 06/11/25 meeting and Board Workplan for 18/12/25 meeting.	✓	
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